



ACCEPTABLE USE POLICY—STAFF

Definition:

The Louisville School Network includes, but is not limited to, the use of local area networks, Internet, online commercial communications, and all other computer communications provided by the Louisville School District.

Purpose:

The purpose of the District's Computer Network is to assist in preparing students for success in life and provide them with electronic access to a wide range of information.

The following conditions are imposed on the use of the Computer Network and violation of these conditions is cause for revoking the privilege of access to the network or further disciplinary action. These conditions apply whether the user accesses the network during school time and on school property or at a remote location.

1. The computer network is to be used for the educational purposes stated above.
2. Technology use in the School District is a privilege.
3. Use of the computer technology to support illegal, inappropriate or obscene purposes, is expressly prohibited and is grounds for disciplinary or legal action, account termination and monetary reimbursement for expenses incurred due to such activities.
Illegal activities are defined as violations of local, state, or federal law.
Inappropriate use is defined as violation of the intended use or purpose of the network such as the use of any unauthorized games, email accounts, chat rooms, attempts to gain unauthorized access, harassment, threats, racial slurs or any other actions that are disruptive to the network or network users.
Inappropriate activities include, but are not limited to, the distribution of profanity or other offensive language and sexually explicit materials including nudity and other graphic or textual depictions of sexually explicit activities.
4. Commercial use, product advertisement, or political lobbying activities on the computer network are prohibited.
5. Each individual network account will be issued to one designated user only. Each user is ultimately responsible for all activity in the use of the account/cloud and will keep the password confidential.
6. Computer network users shall be committed to the efficient use of computer networks and use all practical measures to conserve time and storage space in their use of these resources.
7. The Superintendent or designee of the School District is the final authority on the acceptable use of the network and accounts under its jurisdiction.
8. Copyright law is strictly adhered to within the School District. Any violation of copyright law and plagiarism is prohibited.

9. The School District cautions users that no network technology should ever be considered as completely private, and are subject to monitoring by local, state, and federal agencies.
10. The Louisville School District will take reasonable precautions to ensure the security and appropriate use of the technology network. However, Louisville Public Schools accepts no responsibility for harm caused directly or indirectly through its use.
11. Any misuse to school equipment that results in damage or breakage to the item, the responsible individual will pay to repair or replace the equipment.

Device Use:

Louisville Public Schools has a zero tolerance policy on device violations.

The Louisville School District is not liable for and disclaims any liability arising from any injury or damage caused by or stemming from unauthorized access to the network or inappropriate use of authorized access to the network.

A student and staff, by submitting the User Application and Waiver Form with their respective signatures in order to gain access to the computer network, agree to release the School District from any liability for physical or emotional harm or damage resulting to the student that is caused by or related to the inappropriate use of the computer network.

I, _____ (print name) received a copy of the Acceptable Use Policy and have thoroughly read the guidelines established for Louisville Public Schools (also outlined in the handbook). I agree to abide by these established guidelines and conditions for the use of the facilities of Louisville Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold Louisville Public Schools, any of its employees, or any institution providing network access to Louisville Public Schools responsible for the performance of the system or the content of any material accessed through it.

Signature

Date