

## Action Plan

**Theme:** Develop a process that continuously evaluates, maintains and prepares an effective district budget.

Identified Goal(s)	Key Performance Indicator(s)	Action Required	Timeline For Completion	Possible Resources	Individual(s) Accountable for Growth.
<p><b>Create and communicate a budget</b></p> <ul style="list-style-type: none"> <li>* Adaptable</li> <li>* Reviewable</li> <li>* Changing with School Needs</li> <li>* Responsive</li> </ul>	<p><b>1.) Maintain a yearly budget growth of 2 - 2.5%</b></p>	<p><b>A.)</b> Identify and define yearly academic needs vs. wants. Effectively maintain and convey the philosophy to building staff.</p> <p><b>B.)</b> Establish yearly and long term academic and student priorities/goals. Implement a budget that is directed towards the identified goals.</p> <p><b>C.)</b> Building use and expansion of useable space; including needs and successful re-design of the learning area.</p> <p><b>D.)</b> District philosophy of good financial stewardship. Only taking funds the district needs to operate successfully.</p> <p><b>E.)</b> Communicate the budget to all stakeholders</p>	<p>Yearly plans</p> <p>Long term (3-5 years)</p>	<p>State Department / Federal Government</p> <p>Area Superintendents and board members</p> <p>State Legislators</p> <p>LPS Board Members</p> <p>LPS and area administrators</p> <p>Budgeting "experts"</p> <p><b>Communicate using:</b>                      Newsletter                      Website                      Yearly / bi - annual Meeting.</p>	<p>Superintendent</p> <p>Board of Education</p> <p>Curriculum Director</p> <p>Building Principal</p> <p>Classroom Teacher</p>

	<p><b>2.) Prepare for future planning and needs by increasing both the depreciation and building funds</b></p>	<p><b>A.)</b> Identify an allowable amount yearly, in July - August.</p> <p><b>B.)</b> Identify and define yearly academic needs vs. wants. Effectively maintain and convey the philosophy to building staff.</p> <p><b>C.)</b> Work to establish short and long term plans, however convey a willingness to be flexible; base needs on academic and building priorities.</p> <p><b>D.)</b> Communicate growth of funds to all stakeholders. Ensure a yearly document that outlines district growth and completion of projects.</p> <p><b>E.)</b>Emphasis should be on the growth of the Special building and the Depreciation Funds.</p> <p><b>F)</b> Acknowledge that the only way to “save funds” is to maintain goals and priorities in spending.</p>	<p>Yearly plan</p> <p>Long term (3-5 years)</p>	<p>State Department / Federal Government</p> <p>Area Superintendents and board members</p> <p>State Legislators</p> <p>LPS Board Members</p> <p>LPS and area administrators</p> <p>Budgeting “experts”</p> <p><b><u>Communicate using:</u></b>          Newsletter          Website          Yearly / bi - annual Meeting.</p>	<p>Superintendent</p> <p>Board of Education</p> <p>Curriculum Director</p> <p>Building Principal</p> <p>Classroom Teacher</p>
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	<p><b>3.) Increase cash reserves to 4 months capacity.</b></p>	<p><b>A.)</b> Identify and define yearly academic needs vs. wants. Effectively maintain and convey the philosophy to building staff.</p> <p><b>B.)</b> Work to establish short and long term plans, however convey a willingness to be flexible; base needs on academic and building priorities.</p> <p><b>C.)</b> Communicate growth of funds to all stakeholders. Ensure a yearly document that outlines district growth and completion of projects.</p> <p><b>D.)</b> Emphasis should be on the growth of the Special building and the Depreciation Funds.</p> <p><b>E.)</b> Maintain at least 3 months of reserves in order to cover “low months” (March - May)</p> <p><b>F.)</b> Acknowledge that the only way to “save funds” is to maintain academic goals and priorities as it applies to spending.</p>	<p>Yearly plan</p> <p>Long term (3-5 years)</p>	<p>State Department / Federal Government</p> <p>Area Superintendents and board members</p> <p>State Legislators</p> <p>LPS Board Members</p> <p>LPS and area administrators</p> <p>Budgeting “experts”</p> <p><b><u>Communicate using:</u></b>          Newsletter          Website          Yearly / bi - annual Meeting.</p>	<p>Superintendent</p> <p>Board of Education</p> <p>Curriculum Director</p> <p>Building Principal</p> <p>Classroom Teacher</p>
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	<p><b>4.) Continue to seek alternative/additional funding for both project-based activities and potential growth.</b></p>	<p><b>A.)</b> Seek minimal maintenance grants.</p> <p><b>B.)</b> Work on obtaining sustainable funding. Use grants to supplement finances.</p> <p><b>C.)</b>Continue research and understanding of the grant process. Continue to seek current grants and alternate funding.</p> <p><b>D.)</b> Work to obtain grants and alternate funding, however work to maintain a budget that does not rely on non-sustainable funding.</p>	<p>Yearly plan</p> <p>Long term (3-5 years)</p>	<p>State Department / Federal Government</p> <p>Area Superintendents and board members</p> <p>State Legislators</p> <p>LPS Board Members</p> <p>LPS and area administrators</p> <p>Budgeting “experts”</p> <p><b><u>Communicate using:</u></b>  Newletter  Website  Yearly / bi - annual Meeting.</p>	<p>Superintendent</p> <p>Board of Education</p> <p>Curriculum Director</p> <p>Building Principal</p> <p>Classroom Teacher</p>
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